



Hillcrest School & Sixth Form Centre

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Dear Parents/carers,

RE: Data Protection – GDPR

As you may already be aware, the General Data Protection Regulation (GDPR) came into force on the 25th May 2018, it will replace the Data Protection Act 1998 and is designed to strengthen the safety and security of all data held within an organisation, and make sure processing and storage procedures are consistent.

We have recently published on our website a new Privacy Notice for students, parents/carers in line with the new General Data Protection Regulations.

The personal data processed by the school is processed lawfully, fairly and in a transparent manner. It is collected for specified, explicit and legitimate purposes and not further processed in a manner that is incompatible with those purposes.

However, in the case of student photographs we need to ask you to provide written consent for the school to take and use photographs of your child. We ask for school photograph permission at the beginning of each school year in September.

The way we communicate with you via email will also change, if a member of staff contacts you via email the message will now be encrypted to protect and safeguard any personal information being sent, you will be receive a onetime password to access your email from Microsoft office.

If you have any questions regarding GDPR please contact our Data Protection Officer, Mrs Sharron Johnson on 0121 464 3172.

Yours sincerely

Ms J A Davies
Headteacher