



Hillcrest School and Sixth Form Centre

Exam Invigilators Required

Casual hours, term time only

Do you have any free time during the school term and would like to earn some extra money?

We are looking to add to our team of Exam Invigilators to assist in supervising internal and external examinations throughout the year, predominantly during the peak exam season of May and June. Training will be provided for the successful candidates.

Applications are invited from individuals who are can demonstrate:

- Excellent communication skills- verbal and written.
 - Organisation skills.
 - Professionalism.
 - Working as part of a team.
 - Accuracy and attention to detail.
- Ability to follow procedures and policies.

Visit our website for further information and an application form www.hillcrest.bham.sch.uk/vacancies
Birmingham City Council application forms and CV's are not accepted. Please use Hillcrest School's application form on the school website and send your application to School.

For further information, please contact Mr Key- Examinations Officer on 0121 464 3172.

'Please note that appointment is subject to enhanced DBS, medical and reference checks. Hillcrest School is committed to Equal Opportunities and to safeguarding and promoting the welfare of its students'